

Light Counseling, Inc.
2811 Linkhorne Drive Suite B
Lynchburg, Virginia 24503

Agreement for Scheduling Appointments

Appointments for future sessions need to be scheduled in consultation with your therapist, as near to the suggested date as possible (i.e., weekly, bi-weekly, etc.). In cases where this is not possible due to your schedule or your therapist's unavailability, you may be put on a cancellation list and called when an appointment becomes available.

Every effort should be made to keep your scheduled appointments, **even if you are seemingly doing better at the time**. Parents especially should make certain that children or teens who have symptoms of depression and/ or suicidal thoughts be seen regularly. This is to continue **until the therapist indicates that they can be seen less often**.

In the event that you do not reschedule or cancel or not show for 3 scheduled appointments in a 30-day period, your counseling case will become inactive, and the case will be closed. Thank you for your cooperation in this matter.

Signature

Date

Witness

Date